

ANSAL UNIVERSITY GURGAON

NOTICE

23 November, 2016

Subject: Submission of Re-appear Examination Form and deposit of Re-appear Examination Fee by the students for December 2016 End Semester Examination.

1. It is for kind information to all the concerned students, who have Re-appear(s) in previous odd semester(s) of their Under Graduate/Post Graduate Programmes, are required to fill the Re-appear Examination Form and pay the Re-appear Examination Fee latest **by 30th November, 2016 (Wednesday)**.
2. Re-appear Examination Form for December 2016 ESE is available on AU Website at following links:
Direct URL:
<http://www.ansaluniversity.edu.in/wp-content/uploads/2015/10/Ansal-University-Examination-Form-Reappear-ESE-DEC-2016.pdf>
Shorten URL:
goo.gl/dUUYo4
3. Concerned students are advised to download the Re-appear Examination Form, fill it, attach a copy of Grade Sheet/Online Result available with you, submit the applicable Re-appear Examination Fee at Accounts Department and then submit the duly filled form with a copy of fee receipt(s) to their respective Schools.
4. Re-appear Examination Fee is **Rs.1200/- per paper/course**. Concerned students can fill only External Component (End Term) of the course(s) in which they have Re-appear(s). Concerned students will not be allowed to appear in Internal Component (Mid-Term) of any Course(s) during Dec 2016 ESE.
5. Schools are requested to kindly submit the duly filled Re-appear Examination Forms approved by Hol along with copy of fee receipts of Re-appear Examination Fee to Examination Department latest **by 04:00PM of 01 December, 2016 (Thursday)** with a detailed list to enable us in proper cross-checking of these Re-appear Examination Forms so that Examination Admit Cards can be issued only for those papers/courses in which concerned students have Re-appears.
6. Concerned Hols are further requested to ensure smooth submission of Re-appear Examination Forms and deposit of Re-appear Examination Fee by the concerned students as per the mentioned **last dates, as No Re-appear Examination Form and Fee will be accepted after the last dates.**

Dr. Mohit Verma
Controller of Examinations